

TECHNICAL DELEGATE AFTER ACTION REPORT

DIRECTIONS: Please answer /rate the following. Use the necessary space to provide comments. The boxes can be expanded to accommodate all of your comments. This report must be typed and presented to Special Olympics, Inc. no later than 7 days after the event.

1 = Very Poor
2 = Area of Concern
3 = Adequate
4 = Very Good
5 = Outstanding

Sport:

COMPETITION VENUE

Compliance with international sport federation and Special Olympics technical requirements Yes No
If not, provide detailed explanation in the observation section or attach supplemental report

Inspection of field of play conducted by technical delegate prior to competition Yes No
Any safety concerns should be indicated in the observation section or attached supplemental report

Venue Flow (athlete staging to competition) 1 2 3 4 5

Field of Play Access Control & Enforcement 1 2 3 4 5

Field of Play Operations 1 2 3 4 5

Quality of Permanent Facilities and Temporary Modifications 1 2 3 4 5

Commendations

Observations

Recommendations

SPORT EQUIPMENT

Compliance with international sport federation and Special Olympics technical requirements Yes No
If not, provide detailed explanation in the observation section or attach supplemental report

Commendations

Observations (List below the names/bib numbers/Program that did not have proper sport equipment or attire. Please specify)

Recommendations

COACHES

Organization and Administration of 1st Head Coaches Meeting 1 2 3 4 5

Organization and Administration of Additional Coaches Meetings 1 2 3 4 5

Coaches Handbooks – Technical Manual 1 2 3 4 5

Total Number of Coaches Meeting Conducted

List sport specific issues arising at coaches meetings and how were they resolved

Commendations

Observations (Please specify any specific coaches that were involved in any misconduct or demonstrated lack of preparation or knowledge of the sport.)

Recommendations

OFFICIALS

Organization and Administration of Officials' Meetings 1 2 3 4 5

Officials Handbooks 1 2 3 4 5

Overall Performance of Officials 1 2 3 4 5

Officials Dress Code 1 2 3 4 5

Officials Performance Evaluation Process 1 2 3 4 5

Officials Services 1 2 3 4 5

 Travel & Transportation 1 2 3 4 5

 Accommodations 1 2 3 4 5

 Ease of Receiving Proper Communication regarding logistics and necessary on site materials (credentials, etc.) 1 2 3 4 5

 Registration 1 2 3 4 5

Commendations

Observations

Recommendations (list those officials that should not be considered for future World Games)

DIVISIONING

Divisioning Success (evenness of division, competitive division) 1 2 3 4 5

What difficulties, if any, scenarios were encountered during divisioning? How were they handled? Did you allow any one person divisions.....if so, why?

Commendations

Observations

Recommendations (including summary reports that could be added to SO Connect)

SPORTS RULES

Compliance with the typical international protocol for the sport Yes No

Adherence to Sports Rules 1 2 3 x4 5

Number of Protests

Number of Protests Denied

Number of Protests Upheld

Attached a copy of all protests forms to this report. Attach copy here.

Identify trends of type of protests

List the names of the jury and position

Were there any decisions made that was not covered in the sport rules, if so, please specify.

Commendations

Observations (i.e. conformity to athlete uniform rules, illegal commercial messages, etc. – provide specific information, including name of Program)

Recommendations (may also include recommendation for future Special Olympics sport rule changes)

COMPETITION SCHEDULE /RESULTS

Adherence to Schedule

1 2 3 4 5

Timeliness of Distribution of Schedule

1 2 3 4 5

Timeliness of Distribution of Posting of Results

1 2 3 4 5

Evaluation of Competition Format

1 2 3 4 5

Competition Format Used

List and explain any delays, postponements, cancellations in the competition

Commendations

Observations

Recommendations (i.e. include types of reports)

SPORTS TECHNOLOGY

Timing and Scoring Operations 1 2 3 4 5

Use of Scoreboard/Video board/Sound Production 1 2 3 4 5

Bracketing Software, if applicable 1 2 3 4 5

Reporting Input/Output from SO Connect 1 2 3 4 5

Readiness of SO Connect for the sport 1 2 3 4 5

Commendations

Observations

Recommendations (i.e., what enhancements (including reports) can be made to SO Connect to administer the sport)

AWARDS

Awards Presentation 1 2 3 4 5

Competition to Awards Flow of Traffic 1 2 3 4 5

Commendations

Observations

Recommendations

COMPETITION MANAGEMENT TEAM

Competition Management Team Performance 1 2 3 4 5

Sufficient number of Team Members

1 2 3 4 5

Commendations

Observations

Recommendations

QUOTA/REGISTRATION

List event(s) that should be deleted for the next World Games. State reason(s)

List event(s) that should be added for the next World Games. State reason(s).

What is the maximum number of teams/athletes that should be accommodated for a World Games, using the same number of field of plays.

Comments on final declaration process

ADDITIONAL COMMENTS

OVERALL IMPRESSION OF THE COMPETITION

Overall rating

1 2 3 4 5