

Head of Delegation and (HOD) Assistant Head of Delegation (AHOD) Code of Conduct

Special Olympics is committed to the highest ideals of management of a Delegation and expect all HODS and AHODS to prepare their delegations in a professional way where safety, health and dignity of all Delegation members are in focus at all times.

HODS and AHODs agree to the following Code of Conduct and understand that violation of this may lead to a range of consequences, up to and including revoking of the Games credential and future Special Olympics role as the HOD/ AHOD.

Respect for Others

I will respect the rights, dignity and worth of all delegation members, the Local Organizing Committee (LOC) staff, SOI Staff, Delegation Assistant Liaisons (DALs), other volunteers, families, media, friends, and spectators.

I will treat everyone equally regardless of sex, ethnic origin, religion or ability.

I will ensure that all delegation members are trained and prepared for their roles.

I will be a positive role model for all the members of my delegation.

Health and Safety of Athletes

I will always keep the health and safety of the delegation members as my main focus.

I will apply pandemic, epidemic, and other health mitigations/regulations required by the LOC and SOI. I will provide all necessary documentation, such as test certifications.

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I will ensure that my delegation members are familiar to and apply [SOIs Protected Behaviors guidelines](#) and complete the [Operation Safeguard Training](#).

I will ensure that the [anti-doping policy](#) is familiar to and followed by all members of my delegation.

I will ensure that all athletes are declared ready to compete by ensuring review and sign off each athlete's medical form by the delegation medical staff.

I will cooperate with delegation medical staff and onsite medical professionals, and if an athlete or anyone else in my delegation requires medical attention or hospitalization, I will ensure they are accompanied by a coach or the AHOD.

Prepare and manage the Delegation

I will ensure that athletes, Unified Partners, coaches, and other staff are properly trained, familiar to all sports rules and prepared for competitions.

I will meet all established deadlines from the LOC and SOI and respond in a timely manner to communication and requests.

I will complete SOI's online readiness training for HODs /AHODs.

I will attend HOD webinars, Virtual HOD Seminar, HOD site visits, HOD advanced meeting and the daily HOD meetings; and I will ensure that any information received from the LOC are shared with the rest of the delegation.

I will verify the accuracy of registration information and approve the credentials of my delegation.

I will keep copies of necessary delegation information, such as medical information, accessible at all times and in compliance with GDPR and other privacy policies applicable to my delegation members.

I will plan and organize a safe and smooth travel for my delegation to the Games site.

I will follow the LOC's check-in procedures at the official accommodations venues.

I will ensure that delegation members comply with the rules that apply at the accommodation and competition venues.

I will respect and follow the LOC's guidelines to ensure that my delegation's participation in the Opening and Closing Ceremonies will be a dignified experience.