**REQUEST FOR WAIVER FROM FINANCIAL AUDIT REQUIREMENT**

Date: \_\_\_\_\_\_\_\_\_\_\_

Re: Financial Audit Waiver Request

Dear [Regional Organizational Development Representative],

Special Olympics \_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Program Name] requests a waiver from the financial audit requirement. The reason for this request is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [explain why it is not possible to provide audited financial statements this year]. We request a waiver for the 2022 financial statements due 31 January 2024/ 31 March 2024. I confirm that the 2022 financial statements we are submitting for accreditation are accurate and as consistent as possible with generally accepted accounting principles.

Our Program is planning to hire a financial auditor to audit our 2023 financial statements. We plan to submit our 2023 audited financial statements with our accreditation materials in January/March 2025.

Thank you for considering this request.

Regards,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name, Title