

Health Impact Grant

Frequently Asked Questions

Smart Simple System

Q. When I register in Smart Simple, what name should I use for my Program Name?

Use the name of your state/province/country. For example: Arizona or Ontario or China. You do not use “SO” or “Special Olympics” in the Program Name.

Q. Can our SO Program have more than one user account?

Yes, each staff member can have their own account. They will all be connected to the same SO Program/project information in the Smart Simple System.

Q. When will I be able to enter my budget request and justification?

This is a top priority for the SOI and Smart Simple teams. We anticipate that it will be ready for use by Monday, 10 February 2020. It may be available sooner, if it is we will let you know. Thank you for your patience!

Q. Can I start planning my budget request now?

Yes, your Regional Health Manager should have shared an Excel file of the budget template for the Health Impact Grant (there’s also a separate one for the Healthy Athletes grant). Use this for planning, when the template is ready in Smart Simple you can easily copy and paste from the Excel file into the online system.

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Q. What can be counted as Matching Funds?

Matching funds included cash and value-in-kind from partners that are directed towards your health work. Examples include: grant funding/donations directed to your health work; volunteer time (outside of Healthy Athletes) dedicated to your health work; donations/discounts on supplies; SO Program staff time dedicated to health that is not paid for by the SOI sub-awards; etc.

Q. How should Matching Funds be tracked and report on?

You should track and document matching funds throughout the year. You will report on your Matching Funds in the year-end project report. You will report the total only, you do not need to provide receipts or timesheets.

Q. If we have a Healthy Communities project or are applying for more than \$50,000 in funding, does the full time staff dedicated to health have to be 1 person? Or can we spilt the time between staff?

A best practice is to have a full time member dedicated to health. However, it is possible to split the full time hours between staff members. If you would like to split the hours between staff members, please contact your Regional Health Manager for approval and let them know why this staffing plan is the best fit for your work.

Q. US Programs only: If I am interested in the University Partner evaluation project, what should I do?

If you are interested in the University Partner evaluation project, please email Heather to let her know. We plan to conduct these projects in US states who are receiving more than \$100,000 in Health Impact Grant funding. However, US Programs who are receiving smaller amounts of funding and are interested in participating in the larger evaluation project can also be considered. SOI will contact you, after you submit your application, do discuss your interest in the project.

Q. US Programs only: Does the Partner in the evaluation project (optional) have to be a university?

In most cases, yes. However, if you have a strong partner who could take on evaluation work who is not a university please let Heather know, we may be able to approve them if they have the evaluation expertise necessary to be successful in the work.