







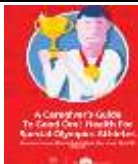





# Equipment and Supply List 2023


Use this list to calculate your supplies cost for your discipline. Unused, non-disposable items should be collected at the end of the event and stored under lock and key to support future events. When filling this information out for future events, conduct an inventory to determine what items you will or will need to obtain for your next event Contact Special Smiles

Special Smiles					
Standard Supply Item	Example Picture	Recommendations/Comments	Quantity Advised	Available From	Estimated Cost
<b>Signage &amp; Forms/Prinatable Materials</b>					
Clinical Directors Training Manual and Handbook*		Keep a few out as a reference..Consider printing pages 17-36 for your Screeners as an onsite reference and page 47 Tracking Volunteers	1 per screener	<a href="#">Clinical Directors Manual</a>	
Clinical Directors Training Manual and Handbook*		Pages for recorders: Document page 34-31	1 per recorder/runner	<a href="#">Clinical Directors Manual</a>	
Special Smiles Banners		ensure proper branding (including program name and sponsors) - check with FitFeet manager	2	<a href="#">Horizontal banner available from SOI OR Local printing required can be found in Branding Link Resources Website</a>	
Signage for each station	varies	indicates where athletes are to go next and keeps flow of screening	1 per station	<a href="#">Local Printing, Found in Branding Link on SOI Special Smiles Resources Website</a>	
<i>Check In</i>					
<i>Station 1 - Station 7</i>					
<i>Station 1:Check In, Station 2:Waiting area, Station 3: Screening, Station 4: OHI, Station 5: Mouth Guards, Station 6: Varnish- Station 7: Check Out</i>					
<i>Restroom</i>					
<i>Exit</i>					
Site Map with Flow Expectation*		This is something the CD/Program Management should create based on their venue. This can then be shared with Volunteers. <b>Likely taken from the video. Find it add station Numbers make it a PDF and link it Consider referring to dental stations with letters, so not confusing with HAS nomenclature.</b>	1 per Runner and 1 per station	<a href="#">Put into a Hyperlink</a>	
Setting Up Tablet for Wifi			1 per check in staff	<a href="#">Setting up A Tablet for Wifi</a>	

HAS Form PDF*		Consider using this during trainings, and having a copy or two available day of. This is what will be used if tablets are not in use. NOTE: THE concise versions are not machine readable	1 per screener	<a href="#">HAS Form PDF</a>	
Has Screening Manuel*		Station designation does not reflect clinical station designation (shown here)	1 per screener	<a href="#">Special Smiles Screening Guide HAS</a>	
Tablet Trouble Shooting Guide			1 per recorder/runner	<a href="#">Tablet Trouble Shooting</a>	
Care Givers Guide to Oral Health		OHI Station	1 per athlete	<a href="#">Caregivers Guide to Good Oral Health</a>	
Overview of Oral Health and the Body Handout		OHI Station	1 per Athlete	<a href="#">Handout of Overview of Oral Health and the Body</a>	
Report Sheet/Report Card		to provide athlete with outcome of screen and indicate needs for referrals	1 per athlete	<a href="#">Print LocallySOI Special Smiles Resources website.</a>	

### Screening Station Supplies






<b>Straight Back Chairs</b>		need stable chairs for waiting area, and all the listed stations (1-7).	60-70	<i>Contact Health Program Manager to procure from venue</i>
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<b>Tables</b>		Utilized for check in, check out, exit, data table (if have), and 1 per station <i>suggest using 183cm (6 ft) tables</i>	6-8 tables	<i>Contact Health Program Manager to procure from venue</i>	
HSI Exam Table Paper Smooth Standard 18 in x 225 Feet White 12/Case		12/case	1 (or .5) case per event (consider sharring with another HA screening)	1009491 (Henry Schein General)	\$73.29
Criterion Glove PF Nitrile Small		100/bx . This represents about 50 patients (25 patients per provider)	half a box per screener	1118535 (Henry Schein General)	\$12.29
Criterion Glove PF Nitrile Medium		100/bx . This represents about 50 patients (25 patients per provider)	Half box per screener	1118536 (Henry Schein General)	\$12.29
Criterion Glove PF Nitrile Large		100/bx . This represents about 50 patients (25 patients per provider)	Half box per screener	1118537 (Henry Schein General)	\$12.29
Criterion Glove PF Nitrile X-large		90/bx This represents about 45 Patients (22 patients per provider)	Half box per screener	1118539 (Henry Schein General)	\$12.29
Optim 33 TB Wipes		160/cn	1	1380096 (Henry Schein General)	\$17.99
Super Sani-Cloth Surface Disinfectant Wipes (Large)		160/package	1	1135423 (Henry Schein General)	\$14.99
Tongue Depressors Non Sterile Adult		500/bx ( This represents about 250 athletes for screenings and varnish)	2-3 per athlete	1002416 (Henry Schein Special Smiles)	\$18.49
Tongue Depressors Non Sterile Junior		500/bx ( This represents about 250 athletes for screenings and varnish)	2-3 per athlete	1000758 (Henry Schein Special Smiles)	\$17.49
Tongue Depressors Sterile Adult 6"		100/bx (This represents about 24 athletes for Screening and Varnish)	2-3 per athlete	1000238 (Henry Schein Special Smiles)	\$11.29
Mirror Disposable Dental		72/bx (This represents about 72 athletes, in the screening only)	1 per athlete	1006640 (Henry Schein Special Smiles)	\$47.99
Tooth Picks		1 box (100 count) plan for 2 per athlete in the screening section	2 per athlete	local store/online (e.g amazon)	

Mouth Guards		The estimate as defined in the "Station 5 Athlete" cell and filled into the cell to the right of it		<a href="mailto:specialsmiles@specialolympics.org">specialsmiles@specialolympics.org</a>	
Acclean OneStep FL Varnish Bubblegum		50/bx	1 per athlete	5700528 (Henry Schein Special Smiles)	\$85.99
Acclean Fluoride Varnish Bubblegum		200/bx	1 per athlete	1125999 (Henry Schein Special Smiles)	\$241.99
Acclean Fluoride Varnish Cherry		50/bx	1 per athlete	1124868 (Henry Schein Special Smiles)	\$80.99
Acclean Fluoride Varnish Bubblegum		50/bx	1 per athlete	1124869 (Henry Schein Special Smiles)	\$80.99
FlashLight or Head Light		1 per Screener (IF not wearing loops with lights)	1 per screener	local store/online (e.g amazon)	
Pen Lights		1 per Screener (IF not wearing loops with lights)	1 per screener	<a href="mailto:email_SpecialSmiles@specialolympics.org">email_SpecialSmiles@specialolympics.org</a>	

Optional Screening Supplies as Appropriate					
Power Source		Extension Cord that allows Tablets to be charged. This would be the site for most tablets. Should have enough plug in spots for half of all tablets	6 outlets	local store/online (e.g amazon)	
Charging cords		Cords that come with tablets for charging	6 charging cords	local store/online (e.g amazon)	
Mouth Guards		This could be as high as 50%, if all listed sports are at your event. Otherwise evaluate how many of the sports are in line with ADA recommendation for mouthguard		<a href="mailto:specialsmiles@specialolympics.org">specialsmiles@specialolympics.org</a>	
Heat Source: Electric Kettle		1 per station (only one heating source needed)	1 heat source per mouth guard station	local store/online (e.g amazon)	
Heat Source: Microwave		1 per station (only one heating source needed)	1 heat source per mouth guard station	local store/online (e.g amazon)	
Heat Source: Hot Plate		1 per station (only one heating source needed)	1 heat source per mouth guard station	local store/online (e.g amazon)	

Puppets for Demonstrations (Adult Dentition)			1 per program	<a href="mailto:Specialsmiles@specialolympics.org">Specialsmiles@specialolympics.org</a>	
Puppet for Demonstration (Primary Dentition)			1 per program	<a href="mailto:specialsmiles@specialolympics.org">specialsmiles@specialolympics.org</a>	
Stickers		Part of OHI giva aways, and/or to identify next station suggested	1 per athlete	local store/online (e.g amazon)	

General Supplies					
Tablets		Recommendation is <b>12 per 100 athletes minimum</b> . Athletes will be logged in, and travel with tablet. Projection of <b>active tablets on clinical floor at any given time for 100 athlete event: 2 Check In, 4 Screening, 4 Varnish, 2 OHI, 2 in check out</b> . Note: Mouth Guard Station not accounted for! OHI may end up with 4. Thus Maxium (16/100) is as follow: <u>2 Check in, 4 screening, 4 varnish, 4 OHI, 2 Check Out, 2 MouthGuards</u>	12	local store/online (e.g amazon)	
Name Badges for Volunteers		to identify team memebers	1 per volunteer and CD	local store/online (e.g amazon)	varies
Storage box/bin		to put paper forms in to transport, if tablets consider using this for returned tablets	1	local store/online (e.g amazon)	
Office Supplies	<i>Suggest having 1 kit with all your office supplies that you can use for each event.</i>				
<i>pens/pencils (only needed if no tablet)</i>		to fill out any paper forms/documents as needed	varies		
<i>clipboards (only if no tablets)</i>		for HAS and score cards as needed	20 per 100 atheletes		
<i>tape (packing,masking, ducktape)</i>		for hanging signs/packing boxes	2 roll each		
<i>stapler &amp; staples / paper clips</i>		to complie all education material for athlete	1 per education material/HAS		
<i>zip-ties or string</i>		for hanging signs	1 box/roll		
<i>scissors</i>		cutting tape and prep of day	1		
Hand Sanitizer		12oz/bt	1 per station and 1 additional per screener	5900066 (Henry Schein General)	\$6.79
Optim 33 TB Wipes		160/cn , Used to clean material and supplies	1 at each non saliva contact station	1380096 (Henry Schein General)	\$17.99
Wipes Pop-Up Container 150/Each		150/each , Used to clean materials and supplies and between patients	1 per station screener with contact with saliva	1044176 (Henry Schein General)	\$14.99
Paper Towels		to use between patients and exams/ Dry surface after disinfected wipe or in onjunction with disinfecting spray	1 roll per screener	local store/online (e.g amazon)	
Trash Bags		clean up and for waste during screenings	1-2 per station	local store/online (e.g amazon)	
Name Badges/Tags		to provide volunteers for day of operations	1 per volunteer	local store/online (e.g amazon)	

**Athlete Oral Health Instructions Give Aways (Color groupings are options for give away bags, 1 from each color grouping per athlete)**

Please use Henry Schein portal linked on Special Smiles Resources page for the following supplies. Items are grouped if multiple types available.

Colgate Total Toothpaste .88oz	24/ca		5430224 (Henry Schein Special	\$10.99
Colgate Cavity Protect Kids Toothpaste	24/ca		5430132 (Henry Schein Special	\$10.99
Colgate Enamel Health Toothpaste .85oz	24/ca		5430206 (Henry Schein Special	\$10.99
Acclean Floss Waxed Mint	72/bx		1550833 (Henry Schein Special	\$27.99
Acclean Floss Bubblegum	72/bx		1552165 (Henry Schein Special	\$29.99
Acclean Floss Waxed 12yd	72/bx		1557084 (Henry Schein Special Smiles)	\$27.99
Acclean Floss Unwaxed	72/bx		1559860 (Henry Schein Special Smiles)	\$27.99
Acclean Gentlecare Sensitive Toothbrush 42	12/box		9004064 (Henry Schein Special	\$22.49
Acclean Toothbrush Angle 41 tuft	72/bx		1024545 (Henry Schein Special Smiles)	\$67.79
Acclean Toothbrush Adult 39 tuft	72/bx		9004083 (Henry Schein Special Smiles)	\$71.29
Acclean Action Plus Soft	72/bx		9004065 (Henry Schein Special Smiles)	\$78.99
Acclean Toothbrush Child 24 tuft	72/bx		1024565 (Henry Schein Special Smiles)	\$56.99
Acclean Toothbrush Youth 28 tuft	72/bx		1028535 (Henry Schein Special Smiles)	\$66.29
Patient Give away Bags		1 per athlete	local store/online (e.g amazon)	
Stickers			local store/online (e.g amazon)	