
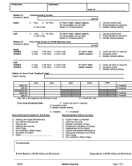





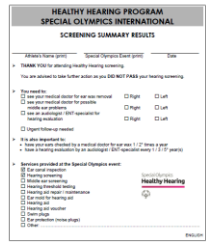



















## Equipment and Supply List 2023

Use this list to calculate your supplies cost for your discipline. Unused, non-disposable items should be collected at the end of the event and stored under lock and key to support future events. When filling this information out for future events, conduct an inventory to determine what items you will or will need to obtain for your next event.  
Contact Healthy Hearing Practice Manager for additional Guidance





### Healthy Hearing







| Standard SupplyItem                              | Example Picture   | Recommendations/ Comments   | Quantity Advised                   | Available From   | Estimated Cost                         |
|--|---|---|------------------------------------|--|--|
| <b>Signage &amp; Forms/Printable Materials</b>   |   |   |                                    |  |  |
| <b>Banners - Healthy Hearing</b>                 |    | ensure proper branding (including program name and sponsors) - check with Healthy Hearing manager | 2                                  | horizontal banner may be available from SOI OR local printing required Found in Branding Link on SOI Healthy Hearing Resources Website | varies for location & type             |
| <b>Health Hearing station signs (1/station)</b>  | varies  | to ensure proper indication and flow of screening for athletes and where to go next               | 1 per station                      | Local Printing Required Found in Branding Link on SOI Healthy Hearing Resources Website  | varies                                 |
| <i>CHECK IN</i>                                  |   |   |                                    |  |  |
| <i>OTOSCOPY</i>                                  |   |   |                                    |  |  |
| <i>OAEs</i>                                      |   |   |                                    |  |  |
| <i>TYMPANOMETRY</i>                              |   |   |                                    |  |  |
| <i>PURE TONE SCREENING</i>                       |   |   |                                    |  |  |
| <i>PURE TONE THRESHOLD</i>                       |   |   |                                    |  |  |
| <i>CHECK OUT</i>                                 |   |   |                                    |  |  |
| <b>HAS Screening Form (if not using tablets)</b> |  | used to record data for athlete through each station;   | 1 per athlete                      | Local Printing Required Found on SOI HAS Resources Website under Healthy Hearing   |  |
| <b>Test Procedure Instructions</b>               | See Healthy Hearing Manuals and Guides  | This gives instructions for volunteers at each station  | 1 per station                      | Local Printing Required Found within Manuals & Guides Section of SOI Healthy Hearing Resources Website                                 | varies for local printing and quantity |
| <b>Athlete Results/Referrals (hand-out)</b>      |  | provides results to athletes with next steps, including recommended referrals.                    | 1 per athlete                      | Local Printing Required Found within Guidelines Section of SOI Healthy Hearing Resources Website                                       |  |
| <b>Guidelines for Follow-up Recommendations</b>  |  | provides guidelines to clinician on possible recommendations based on screening results           | 1 per check-out station            | Local Printing Required Found within Guidelines Section of SOI Healthy Hearing Resources Website                                       |  |
| <b>Guidelines for General Advice</b>             |  | provides general advice on regular ear and hearing screening                                      | 1 per athlete at check out station | Local Printing Required Found within Guidelines Section of SOI Healthy Hearing Resources Website                                       | varies for local printing and quantity |

|   |   |   |  |  |  |
|---|---|---|--|--|--|
| <b>Guidelines for Urgent Referrals</b>                                  |      | provides information on when to refer if certain contraindications appear during otoscopy | 1 per otoscopy station                                     | Local Printing Required Found within Guidelines Section of SOI Healthy Hearing Resources Website |  |
| <b>Guidelines for PASS</b>  |      | provides information on next steps if athlete passes screening                            | 1 per athlete at check out station if clinically indicated | Local Printing Required Found within Guidelines Section of SOI Healthy Hearing Resources Website | varies for local printing and quantity |
| <b>Guidelines for NO PASS</b>   |      | provides information on next steps if athlete fails screening                             | 1 per athlete at check out station if clinically indicated | Local Printing Required Found within Guidelines Section of SOI Healthy Hearing Resources Website |  |
| <b>General Supplies</b>   |   |   |  |  |  |
| <b>Office supplies</b>  | <i>suggest having 1 kit of all supplies in box so easy to use from event to event</i> |   |  |  |  |
| <i>red and blue pens (only needed if no tablet)</i>                     |     | used to fill out forms (athletes and volunteers)  | 24   | local store/online (e.g amazon)  | varies                                 |
| <i>clipboards (only needed if no tablet)</i>                            |   | for volunteers/athletes to complete HAS   | 20 per 100 athletes  |  |  |
| <i>stapler &amp; staples / paper clips / post-it notes / paper (A4)</i> |   | to compile all education material for athlete   | 1 per education material                                   |  |  |
| <i>tape (packing,masking, ducktape)</i>                                 |   | for hanging signs/packing boxes   | 2 roll each  |  |  |
| <i>heavy string or zip ties</i>   |   | for hanging signs   | 1 roll / box   |  |  |
| <i>scissors</i>   |   | cutting tape and prep of day and 1 for education section for theraband                    | 2 pair   |  |  |
| <b>Hand Sanitizer</b>   |    | help with hand hygiene between volunteers and athletes and between stations               | 8 ( at least 1 at each station)                            | local store/online (e.g amazon)  | varies                                 |
| <b>Disinfectant Wipes</b>   |    | used to clean materials/equipments  | 7 (1-2/station)  |  |  |
| <b>Trash Bags</b>   |    | clean up and for waste during screenings  | 1-2 per station  |  |  |
| <b>Storage Box</b>  |    | store and maintain forms for data collection (only if not using live entry)               | 1  |  |  |
| <b>Tissues / Paper towels</b>   |    | used to wipe possible spills  | 1-2 per station  | local store/online (e.g amazon)  | varies                                 |

|  |   |  |   |   |        |
|--|---|--|---|---|--------|
| Gloves, non-latex, powder free<br>small,medium,large |    | help with hand hygiene between volunteers and athletes and between stations  | 1-2 per station of each size                | local store/online (e.g amazon)                             | varies |
| Name Badges/Tags                                     | to provide volunteers for day of operations   |  | 1 per volunteer                             | local store/online (e.g amazon)                             | varies |
| <b>Screening Station Supplies</b>                    |   |  |   |   |        |
| Straight Back Chairs                                 |    | need stable chairs for waiting area, check in/out and stations   | 35 per 80 athletes                          | <i>Contact Health Program Manager to procure from venue</i> |        |
| Tables   |    | Utilized for check in, check out, data review, stations<br><i>amount may vary based on use of mat table availability</i> | 183cm (6ft) tables - 12 per 80 athletes     | <i>Contact Health Program Manager to procure from venue</i> |        |
| Table Cloths   |    | used to cover tables in various tables at stations   | based on table #                            | local store/online (e.g amazon)                             | varies |
| Otosopes   |    | used to check inside athletes ears   | 1-2 per station                             | online (e.g amazon)   | varies |
| Otoscope Specula (pediatric and adult sizes)         |  | end tip of otoscope  | 150 (2 different sizes) per 80 athletes     | online (e.g amazon)   | varies |
| Spare lamps/light bulbs for specula                  |  | provides light for the otoscope  | based on number of otoscopes                | online  | varies |
| Batteries for otoscope                               |  | used to power otoscope   | based on number of otoscopes                | online (e.g amazon)   | varies |
| Plastic trays for used tips                          |  | used to place old tips   | 1-2 per station                             | online (e.g amazon)   | varies |
| OAE units: AuDX I (Bilogic/Natus)                    |  | used to check inner ear function   | 3 per 80 athletes                           | <a href="http://www.natus.com">www.natus.com</a>            | varies |
| Computer cables for AuDX-units                       |   | used to charge OAE unit  | 1 per OAE device                            | online (e.g amazon)   | varies |
| OAE Foam ear tips for AuDX S/M/L                     |  | attached to the end of OAE machine   | 50 S + 100 M + 50 L =200<br>Per 80 athletes | online (e.g oaktree, mye3products)                          | varies |


|  |   |  |   |   |        |
|--|---|--|---|---|--------|
| Spare probe body nozzles for AuDX                                  |    | fits on the end of the probe, eartips fit ontop nozzle             | 1 bag                                     | online (e.g mye3shop)                               | varies |
| Tympanometers  |    | measures middle ear function                                       | 2 per 80 athletes                         | online (e.g. Maico, Grason Stadler, interacoustics) | varies |
| Tympanometer Tips  |    | attaches to end of tymp machine probe                              | 2 sets of different sizes per 80 athletes | online (e.g. Maico, Grason Stadler, interacoustics) | varies |
| Spare probe tips and filters for tympanometer (if otowave is used) |   | extras for tympanometer if otowave is used                         | 2   | online  | varies |
| Spare battiers for tympanometers: Type AA (if otowave is used)     |    | used to power otowave tympanometer                                 | 4 per each otowave device                 | online (e.g amazon)                                 | varies |
| Screwdriver: cross/phillips head (if otowave is used)              |   | used to access battery compartment if otowave tympanometer is used | 1   | online (e.g amazon)                                 | varies |
| Flexible Needle  |  | used to clean probe of tympanometer and OAE devices                | 10  | online (e.g amazon)                                 | varies |
| Ultrasonic cleaning unit   |  | used to clean tympanometer tips                                    | 1   | online (e.g oaktree)                                | varies |
| Hospital grade disinfectant  |  | for ultrasonic cleaning unit                                       | depends on size of ultrasonic unit        | online (e.g amazon)                                 | varies |
| Metal or plastic strainer  |   | for cleaned tips   | 2   | online (e.g amazon)                                 | varies |
| Sound proof test booth   |  | booth needed for hearing exam                                      | 4 per 80 athletes                         | online  | varies |

|  |   |                                      |   |                     |        |
|--|---|--------------------------------------|---|---------------------|--------|
| Audiometers for AC and BC testing and masking                                |   | equipment needed for hearing exam    | 4 per 80 athletes   | online              | varies |
| Conditioning materials   |    | for play audiometry                  | 1 basket, 15 soft balls<br>3 sets per 80 athletes   | online (e.g amazon) | varies |
| <b>Electrical Supplies</b>   |   |                                      |   |                     |        |
| Electrical power cords   |   | if needed to power equipment         | different sizes, with safety (orange) for outdoor use (depends on room layout)<br>4 x 3 meters / 10 ft and 4 x 5 meters / 16 feet | online (e.g amazon) | varies |
| Power strips with 4 to 6 grounded receptables, preferable with on-off switch |   | if needed to power equipment         |   | online (e.g amazon) | varies |
| <b>Earwax Removal (OPTIONAL BUT HIGHLY RECOMMENDED)</b>                      |   |                                      |   |                     |        |
| Electrical power cords   |   | if needed to power equipment         | different sizes, with safety (orange) for outdoor use (depends on room layout)<br>4 x 3 meters / 10 ft and 4 x 5 meters / 16 feet | online (e.g amazon) | varies |
| Illuminated light on headband with lithium battery                           |  | to better visualize ear canal        | depends on number of individuals performing cerumen removal   | online (e.g amazon) | varies |
| Metal ear specula: 3 different sizes (S/M/L)                                 |  | designed to open up ear canal cavity |   | online (e.g amazon) | varies |

|   |   |  |   |                     |        |
|---|---|--|---|---------------------|--------|
| Ear loops: 3 sizes                                |    | used to remove earwax                    | 20 of each size   | online (e.g amazon) | varies |
| Ear hooks: 2 sizes                                |   | used to remove earwax                    | 20 of each size   | online (e.g amazon) | varies |
| Micro forceps alligator type                      |    | used to remove earwax                    |   | online (e.g amazon) | varies |
| Kidney shaped plastic trays                       |    | used to clean earwax removal instruments |   | online (e.g amazon) | varies |
| Compresses 10x10cm                                |    | used to discard cerumen                  |   | online (e.g amazon) | varies |
| Chair on wheels                                   |  |  | depends on number of individuals performing cerumen removal | online (e.g amazon) | varies |
| Cleansing tray (min. 20cm length, 10cm height)    |   |  |   | online (e.g amazon) | varies |
| Disinfectant tray (min. 20cm length, 10cm height) |   |  |   | online (e.g amazon) | varies |
| Medical alcohol minimum 70%                       |  |  | amount depends on size of disinfectant tray                 | online (e.g amazon) | varies |

**Athlete Educational Giveaway Items**

*These are examples. Work with local companies to see what you might be able to get donated.*

|                 |   |   |                                 |  |        |
|-----------------|---|---|---------------------------------|--|--------|
| Waterbottles    |  | these are examples of options that can be used but non exhaustive | at least 1 giveaway per athlete | often donated from local groups or get from local stores | varies |
| Hats            |   |   |                                 |  |        |
| Pens            |   |   |                                 |  |        |
| Drawstring bags |   |   |                                 |  |        |
| Squeeze balls   |   |   |                                 |  |        |