

Special Smiles Screening Guide Healthy Athletes System (HAS)



Step 1 Login	$ \begin{array}{c} \textcircled{\begin{tabular}{ c c c c } \hline \hline$	Open a tab in the Chrome browser. Type in the url: has.specialolympics.org
Step 1 Login with tablet		If you are using a Tablet select the HAS icon from the desktop of the tablet. Username and Password is on the back of the tablet.
Step 2 Select Region	SONA & SOLA SOMENA, SOA, SOEE SOEA & SOAP	Select the place holder in the geographic region that your Program is located. For example, if you are in United States, click on placeholder in SONA Region.
Step 3 Sign in		Type in username and password. Note: Passwords are case sensitive to uppercase letters and special characters. If you are unable to login Email <u>healthdata@specialolympics.org</u>
Step 4 Select event	Select Program USA, District of Columbia Select Event District of Columbia	Select Program , then select Healthy Athletes Event.

Special Olympics



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Step 5 Search for athlete	Social Owners Program: SOI Event: Kenya Run Logged in as Super User (admin) at SOI. Find Patient Record Register a patient Event Dashboard	Search for an athlete by clicking Find Patient Record.
Step 6 Select an athlete's record	Stand Openation Program: USA_District of Columbia Event: District of Columbia SONA Logout (*) ★ > Find Patient Record Register a Patient Itest ••••••••••••••••••••••••••••••••••••	Type athlete's NAME or ID Number. Select the athlete from the drop- down list.
Step 7 Register athlete	Special Okernets Frogram: SOI Event: Kenya Run Logged in as Super User (admin) at SOI. Register a patient Followup Tracker	If you are unable to find the athlete in the drop- down list, Register them.
Step 8 Complete Registration	Register a patient Demographics Name: Paulina, Ponnappan ③ Name Gender: Female ③ Gender Birthdate: 21 year(s) ④ Birthdate Address: 11 WATSON STREET, SOMERVILLE, MA, United States, 02144 〇 Address Phone Number: 11234567899 ④ Phone Number Relatives: - Parent Relatives Athlete Status: Athlete Athlete Information Confirm submission? 〇 Athlete Status Confirm	Fill out registration form and select Confirm. Explain to the athlete or coach that Special Olympics collects phone numbers for follow up care only. The number will not be used for any other purpose.
Step 9 Start Screening athlete	Secal Oppose Program: USA_District of Columbia Event: District of Columbia SONA - Logout Paulina P Paulina P Female 22 year(s) (01,jan.1998) Ed: Sona Conact info * Pattern 10 ***********************************	Select the correct athlete record, Review the information in the Athlete Header to ensure it is accurate. Then, Start Visit under General Actions .



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Step 10 Select Discipline	Visits Appointments	You will be directed to the Visits page and can select the discipline you are screening for e.g., Fit Feet.
3 Screening Stations Numbered circles are color coded	1. Screening 2. Mouthguard 3. Fluoride	Click on a number to open the screening form. The circles show screening status: Red = Active screening. Black = Completed screening. White = Not screened yet.
Station 1 Screening	Screening Screener's name Do you have a local dentist? • Yes • No If yes, how often do you visit? O More than twice a year • Twice a year • Once a year • Cess than once a year • Only when I have a toothache How often do you clean your mouth? • Once or more a day • O zo 6 times per week • Less than once per week • Not sure Pain inside mouth • Yes • No Pain inside mouth • If yes, Please select • Teeth • Other Athlete refused/could not screen • • • Edentulous • Yes No	Check all boxes that apply. Edentulous: Check "No" box to proceed to the drop-down list of questions for Special Smiles Teeth Screening.





Station 1 Teeth Screening	Teeth Screening Edentulous O Yes No Untreated Decay (All teeth, lesion greater than 0.5 mm) O Yes O No Untreated Decay (All teeth, lesion greater than 0.5 mm) O Yes O No Untreated Decay - If yes, Please select Anterior(s) Premolar(s) Filled teeth (All teeth, no 3rds, Anterior crowns not consider filled) O Yes No Missing teeth (Permanent, Anteriors and Molars Only, no 3rd) O Yes No Sealant(s) (Permanent 1st, 2nd Molars Only) O Yes No	Injury (Permanent Centrals and Incisors Only) O'Yes O No Injury treated O'Yes O No Fluorosis (Permanent Maxillary Anterior Buccal surface only) O'Yes O No Grigoval signs (Permanent Mandibular Anterior Buccal) O'Yes O No Treatment urgency O Maintenance O Non-Urgent O Urgent Mouthguard recommended: O'Yes O No Fluoride Varnish recommended O'Yes O No Special Smiles Notes	Check all boxes that apply and type in comments in the Notes text box. Note : There is no Check Out station for Special Smiles. The Athlete may leave when they are finished with the stations. Don't forget to direct them to pick up their Goody Bag!
Station 2 Mouthguard	Mouthguard Mouthguard recommended: Yes No Has the athlete been given a mouthguard? Yes O No		Check all boxes that apply. Save and proceed to next station.
Station 3 Fluoride	Fluoride Varnish recommended : Yes O No Has the athlete been given a fluoride treatment? Yes O No Save Finish		Check all boxes that apply. Save and Finish.



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Follow up Tracker	Special Olympics Health Logged in as Super User (adn Find Patient Record Regi	Check the Follow up Tracker for a list of referrals that Athletes have received during screening.		
Referrals Send SMS	Followup Tracker Search by Name, Delegation, Urgent, Refer Name Delegation Urgent Christian Test Yes I UNKNOWN Yes I	ral Type, Phone Number, SMS Sta Sch Referral Type Phone Physical Therapist Referral, Primary Care Practitioner Referral Follow-up Care Opening Eyes	edule follow-up message Archive one Contact SMS Actions Survey 1- SMS Survey 2 Survey 3 Survey 2 Survey 2 Survey 2 Survey 2 Survey 2 Survey 2 Survey 2 Survey 2 Survey 2 Survey 3 Select	Click on the survey , use as a guide when reaching out to an Athlete. Send SMS to athletes' mobile phone directly from here.
Event Dashboard	Securit Olympics Program: SOI Event: Kenya Run Logged in as Super User (admin) at SOI. Image: Sol Super User (admin) at SOI. Find Patient Record Image: Sol Super User (admin) at SOI. Total Screenings Screenings Today			Keep track of event screening numbers with Event Dashboard.
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	Athletes Unified Partners	Special Smiles FUNRines Strong Minds 101 FIF.eet Healthy Hearing Opening Eyes 100	149 155 155 157 120 140 160 180	
Return to Landing page	Sectif Charges Health * > Yustis Tes > FUNfitness: Referrals	Program: SOI Event: District of	fColumbia 🛔 admin - Logout 🕞	Select Special Olympics icon or Home on the header to go back to the landing page.