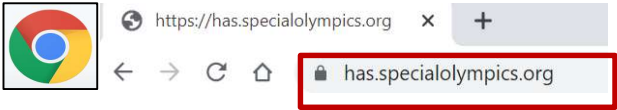
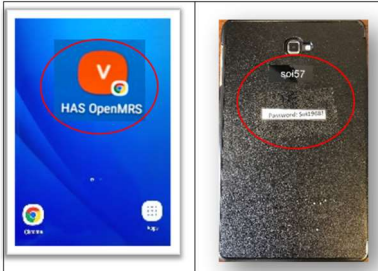

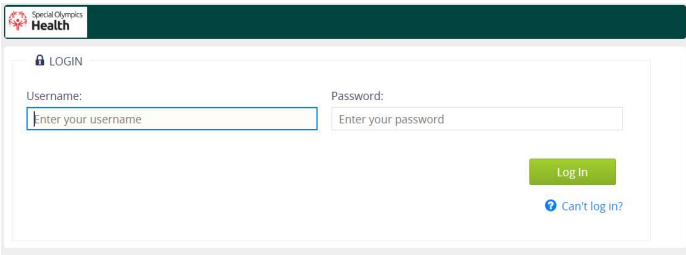




Fit Feet Screening Guide Healthy Athletes System (HAS)



<p>Step 1 Login</p>		<p>Open a tab in the Chrome browser. Type in the url: has.specialolympics.org</p>
<p>Step 1 Login with tablet</p>		<p>If you are using a Tablet select the HAS icon from the desktop of the tablet.</p> <p>Username and Password is on the back of the tablet.</p>
<p>Step 2 Select Region</p>	<p>SONA & SOLA SOMENA, SOA, SOEE SOEA & SOAP</p> 	<p>Select the place holder in the geographic region that your Program is located.</p> <p>For example, if you are in United States, click on placeholder in SONA Region.</p>
<p>Step 3 Sign in</p>		<p>Type in username and password. Note: Passwords are case sensitive to uppercase letters and special characters. If you are unable to login Email healthdata@specialolympics.org</p>

Special Olympics

1133 19th Street NW, Washington, DC 20036–3604, USA **Tel** +1 202 628 3630 **Fax** +1 202 824 0200


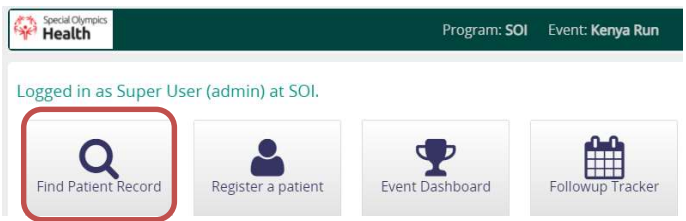
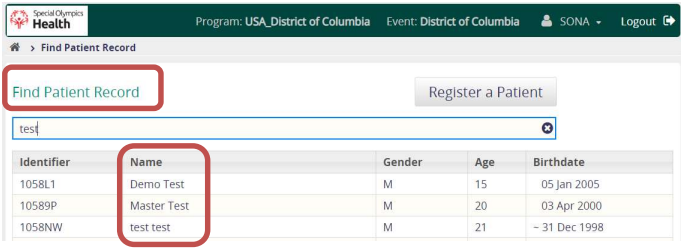
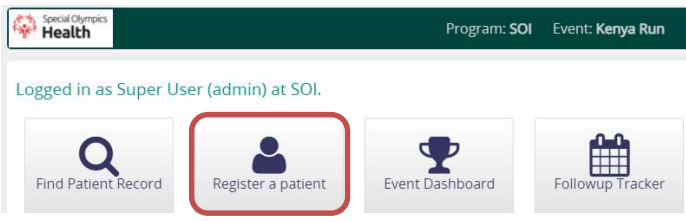
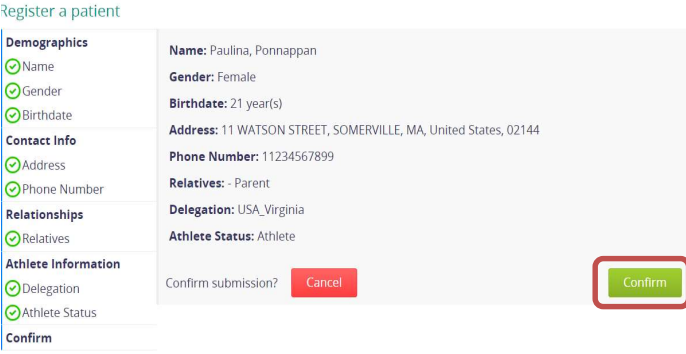
www.specialolympics.org **Email** info@specialolympics.org **Twitter** @specialolympics

Created by the Joseph P. Kennedy Jr. Foundation for the benefit of persons with intellectual disabilities



Fit Feet Screening Guide Healthy Athletes System (HAS)


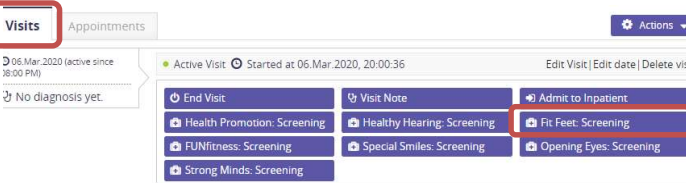




Step 4 Select event		Select Program , then select Healthy Athletes Event .
Step 5 Search for athlete		Search for an athlete by clicking Find Patient Record .
Step 6 Select an athlete's record		Type athlete's NAME or ID Number. Select the athlete from the drop-down list.
Step 7 Register athlete		If you are unable to find the athlete in the drop-down list, Register them.
Step 8 Complete Registration		Fill out registration form and select Confirm . It is important to collect as much information as possible. Explain to the athlete or coach that Special Olympics collects phone numbers for follow up care only. The number will not be used for any other purpose.



Fit Feet Screening Guide Healthy Athletes System (HAS)

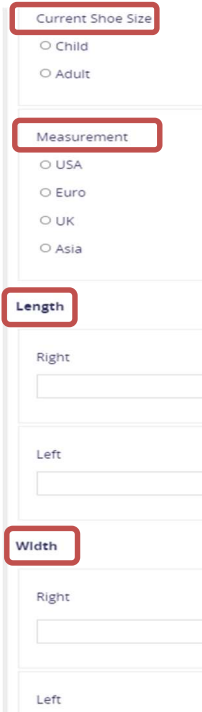



<p>Step 9</p> <p>Start Screening athlete</p>		<p>Select the correct athlete record,</p> <p>Review the information in the Athlete Header to ensure it is accurate.</p> <p>Then, Start Visit under General Actions.</p>
<p>Step 10</p> <p>Select Discipline</p>		<p>You will be directed to the Visits page and can select the discipline you are screening for e.g. Fit Feet.</p>
<p>7 screening stations</p>	<p>1. Athlete Questions 2. Foot Sizing 3. Foot Exam 4. Gait Analysis 5. Biomechanics 6. Distribution 7. Education, Review of Findings and Check out.</p>	<p>Click on a number to open the screening form.</p>
<p>Numbered circles are color coded</p>		<p>The circles show screening status: Red = Active screening. Black = Athlete has completed screening. White = Athlete has not been screened at station.</p>
<p>Station 1</p> <p>Athlete Questions</p>		<p>Document athlete concerns and previous treatment or surgeries.</p> <p>Save before proceeding to next station.</p>



Fit Feet Screening Guide Healthy Athletes System (HAS)



<p>Station 2</p> <p>Foot Sizing</p> <p>Current Shoe Size</p>		<p>Current Shoe Size</p> <p>Select (Child or Adult).</p> <p>Measurement:</p> <p>Select one of (USA, Euro, UK, or Asia).</p> <p>Length must be a value greater than or equal to 0.5 and width must be a letter.</p> <p>If you do not select the shoe size and measurement, you will receive an error message.</p>
<p>Station 2</p> <p>Foot Sizing</p> <p>Measured Foot Size</p>	<p>If unable to measure, please leave blank</p> 	<p>Current Shoe Size</p> <p>Select (Child or Adult).</p> <p>Measurement:</p> <p>Select one of (USA, Euro, UK, or Asia).</p> <p>Length must be a value greater than or equal to 0.5 and width must be a letter.</p> <p>If you do not select the shoe size and measurement, you will receive an error message.</p>



Fit Feet Screening Guide Healthy Athletes System (HAS)



<p>Station 3</p> <p>Foot Exam</p>	<p>Select all that apply</p> <div> <p>Nail</p> <p><input type="checkbox"/> Normal</p> <p><input type="checkbox"/> Wrong nail cut</p> <p><input type="checkbox"/> Split and Lysis</p> <p><input type="checkbox"/> Thick</p> <p><input type="checkbox"/> Yellow</p> <p><input type="checkbox"/> Black</p> <p><input type="checkbox"/> Crumbly</p> <p><input type="checkbox"/> Other</p> </div> <div> <p>Skin</p> <p><input type="checkbox"/> Normal</p> <p><input type="checkbox"/> Calluses</p> <p><input type="checkbox"/> Warts</p> <p><input type="checkbox"/> Blister</p> <p><input type="checkbox"/> Maceration</p> <p><input type="checkbox"/> Split/Cracks</p> <p><input type="checkbox"/> Redness</p> <p><input type="checkbox"/> Moist</p> <p><input type="checkbox"/> Dry</p> <p><input type="checkbox"/> Odor</p> <p><input type="checkbox"/> Ulcers</p> <p><input type="checkbox"/> Suspicious Pigmented Lesion</p> <p><input type="checkbox"/> Rash</p> <p><input type="checkbox"/> Corns</p> <p><input type="checkbox"/> Other</p> </div> <div> <p>Foot Deformities</p> <p><input type="checkbox"/> Normal</p> <p><input type="checkbox"/> Brachymetatarsia (Short toe)</p> <p><input type="checkbox"/> Hallux Abducto Valgus</p> <p><input type="checkbox"/> Tailor's bunions</p> <p><input type="checkbox"/> Hallux rigidus/limitus</p> <p><input type="checkbox"/> Neuralgia</p> <p><input type="checkbox"/> Haglunds</p> <p><input type="checkbox"/> Exostosis</p> <p><input type="checkbox"/> Syndactyly</p> <p><input type="checkbox"/> Hallus Varus</p> <p><input type="checkbox"/> Digital Deformities</p> <p><input type="checkbox"/> Other</p> </div>	<p>Check all boxes that apply to athlete.</p>																																																																								
<p>Station 4</p> <p>Gait Analysis</p>	<p>Gait Analysis</p> <p>Gait Analysis Conducted</p> <p><input type="radio"/> No</p> <p><input type="radio"/> Yes</p>	<p>Check all the boxes that apply and Save page.</p>																																																																								
<p>Station 5</p> <p>Biomechanics</p>	<p>Joint Range of Motion</p> <table border="1"> <thead> <tr> <th></th><th colspan="4">Right foot</th><th colspan="4">Left foot</th></tr> <tr> <th></th><th>Norm</th><th>Rst</th><th>Hypermobile</th><th>N/A</th><th>Norm</th><th>Rst</th><th>Hypermobile</th><th>N/A</th></tr> </thead> <tbody> <tr> <td>Ankle</td><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td></tr> <tr> <td>MTP</td><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td></tr> <tr> <td>Subtalar</td><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td></tr> <tr> <td>Midtarsal</td><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td><td><input type="radio"/></td></tr> <tr> <td>Knee</td><td>Val <input type="radio"/></td><td>N <input type="radio"/></td><td>Var <input type="radio"/></td><td><input type="radio"/></td><td>Val <input type="radio"/></td><td>N <input type="radio"/></td><td>Var <input type="radio"/></td><td><input type="radio"/></td></tr> <tr> <td></td><td>Recurvatum <input type="radio"/></td><td></td><td>Flexum <input type="radio"/></td><td></td><td>Recurvatum <input type="radio"/></td><td></td><td>Flexum <input type="radio"/></td><td></td></tr> </tbody> </table>		Right foot				Left foot					Norm	Rst	Hypermobile	N/A	Norm	Rst	Hypermobile	N/A	Ankle	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	MTP	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Subtalar	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Midtarsal	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Knee	Val <input type="radio"/>	N <input type="radio"/>	Var <input type="radio"/>	<input type="radio"/>	Val <input type="radio"/>	N <input type="radio"/>	Var <input type="radio"/>	<input type="radio"/>		Recurvatum <input type="radio"/>		Flexum <input type="radio"/>		Recurvatum <input type="radio"/>		Flexum <input type="radio"/>		<p>Check all the boxes that apply and Save page.</p>
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Fit Feet Screening Guide Healthy Athletes System (HAS)



Station 7 Checkout

Checkout

Education Provided
☐ Yes ☐ No ☐ Not applicable

Screener's name

Follow up care recommended
☐ Yes ☐ No

Referral Made to:
☐ Podiatrist
☐ Primary Care Provider
☐ Physiotherapist
☐ Dermatologist
☐ Orthopedist
☐ Other

Name/Location of Physician Referred

Comments

Save **Finish**

Review screening responses by toggling through the stations.

Answer the 'Education, Review of Findings, and Checkout' questions before pressing **Save** and **Finish** to complete this process.

Follow up Tracker

Special Olympics Health Program: SOI Event: Kenya Run

Logged in as Super User (admin) at SOI.

Find Patient Record Register a patient Event Dashboard **Followup Tracker**

Check the Follow up Tracker for a list of referrals that Athletes have received during screening.

Follow up with Athletes

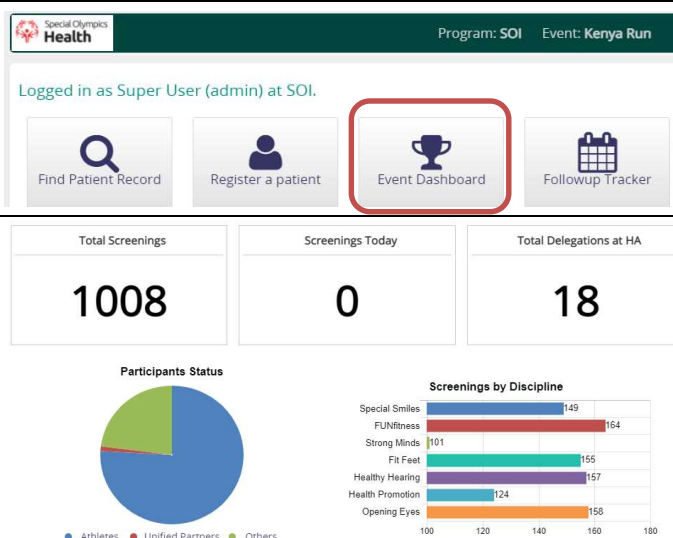
Followup Tracker

Search by Name, Delegation, Urgent, Referral Type, Phone Number, SMS Status

Name	Delegation	Urgent	Referral Type	Phone number	Contact Attempts	SMS Status	Actions
Christian Test		Yes	Physical Therapist Referral, Primary Care Practitioner Referral		Survey 1- SMS Survey 2 Survey 3		<input checked="" type="checkbox"/> Select
UNKNOWN UNKNOWN		Yes	Follow-up Care Opening Eyes		Survey 1- SMS Survey 2 Survey 3		<input checked="" type="checkbox"/> Select

Click on the survey, use as a guide when reaching out to an Athlete. Send SMS to athletes' mobile phone directly from here.

Event Dashboard



Keep track of event screening numbers with Event Dashboard.



Fit Feet Screening Guide Healthy Athletes System (HAS)



Return to
Landing
page



Select **Special Olympics icon** or **Home** on the header to go back to the landing page.