**Health Promotion Clinical Director (HPCD) Engagement**

**Steps to vet a candidate interested in becoming trained as an HPCD**

Process to prepare candidate to assume the role of HPCD

1. Local Health Manager reviews candidate CV and completed [questionnaire](https://www.dropbox.com/s/cafipyqhqmo62dq/Health%20Promotion_Clinical%20Director%20Questionnaire%202021.docx?dl=0) to determine if candidate meets the [credential criteria](https://media.specialolympics.org/resources/health/disciplines/health-promotion/Clinical-Director-Role-Health-Promotion.pdf?_ga=2.184431910.1692163323.1621518560-1411198538.1621518560) for HPCD. If yes, local Health Manager submits the CV and questionnaire to SOI for HP team review.
2. HP Senior Clinical Program Manager and GCA’s review CV and questionnaire to determine if HPCD candidate is approved for role.
3. Local Health Manager is informed and advises approved candidate to complete Online Training Module for HPCD candidate.
4. Candidate completes the Online Training Module for HPCD and participates in an in-person HP Train-the-Trainer experience which included a supervised experience at an HP event.
5. If candidate is unable to participate in an in-person training and completes the Online HP Training Modules, the candidate must be mentored by a seasoned HPCD at an in-person event.
6. Once 1-5 above are complete, HPCD can assume the event supervision role including pre, during and post-event responsibilities outlined in the [HPCD Manual](https://media.specialolympics.org/resources/health/disciplines/health-promotion/manual/Health-Promotion-Clinical-Director-Manual-Sept-2020-2.pdf?_ga=2.110501125.1692163323.1621518560-1411198538.1621518560) on pages 11-16.

**Resources**

**[HPCD Role Description](https://media.specialolympics.org/resources/health/disciplines/health-promotion/Clinical-Director-Role-Health-Promotion.pdf?_ga=2.184431910.1692163323.1621518560-1411198538.1621518560)**

**[HPCD Questionnaire 2021](https://www.dropbox.com/s/3aacmvjr0gzndzh/Health%20Promotion_Clinical%20Director%20Questionnaire%202021%20copy.docx?dl=0)**

[**Health Promotion Clinical Director Manual**](https://media.specialolympics.org/resources/health/disciplines/health-promotion/manual/Health-Promotion-Clinical-Director-Manual-Sept-2020-2.pdf?_ga=2.110501125.1692163323.1621518560-1411198538.1621518560)

[**Online Training Module for HPCD**](https://www.specialolympics.org/health-professional-training?_ga=2.202783953.1318614615.1621256674-64912773.1615914265)

For more information, including assistance with recruitment, please contact the Health Promotion Manager