



Is Special Olympics' brand associated with the event or is Special Olympics responsible for any aspect of the event?






 If no, this is not a Special Olympics event. Please refer to best practices for Third-Party Events.

 If yes, determine who "owns" the event/activity by considering who has primary responsibility for all activities associated with the event, including:

- Location of the Event/Activity
- Venue Responsibility
- Transportation
- Housing
- Supervision
- Financial Responsibility

 **School-Operated Activity**
School is primarily responsible for organizing and overseeing the activity

 **Special Olympics-Operated Activity**
Special Olympics is primarily responsible for organizing and overseeing the activity

 **Co-Operated Activity**
Neither party has primary responsibility for the event itself, but both parties are responsible for certain aspects of the event 

Rules/Guidelines/Insurance

School's policies and procedures apply. These may include the school's:

- Sports Rules
- Student-athlete medical screening
- Supervision requirements
- Transportation Rules
- Incident Response and Reporting Protocols

School's insurance applies

Rules/Guidelines/Insurance

Special Olympics policies and procedures apply. These include:

- [Sports Rules](#)
- [Volunteer Registration and Screening \(Unified Partners are volunteers\)](#)
- Athlete Registration (including Special Olympics medical)
- [Athlete and Minor Volunteer Supervision ratio of 4 athletes or minor volunteers to every 1 adult Class A volunteer](#)
- [Athlete Housing Policy](#)
- Transportation Rules
- Incident Response and Reporting Protocols

[Special Olympics Corporate Insurance Program \(SOCIP\) applies](#)

Rules/Guidelines/Insurance

Special Olympics **AND** School's policies and procedures apply:

- All rules and guidelines applicable for Special Olympics-Operated activities apply
- Document the responsibilities of both parties either via contract or email (i.e., Special Olympics is responsible for the sporting event and the school is responsible for transportation to/from and supervision of students at the sporting event)

Insurance

- [Special Olympics Corporate Insurance Program insurance policies applies to activities for which Special Olympics is responsible](#)
- School's insurance policies apply to activities for which the school is responsible