



## Getting Started Checklist

### *“It’s Our School, Too!” Play*

This play is written for a cast of 10–20 students with and without intellectual disabilities. The script addresses a variety of vignettes from real schools designed to raise awareness of the school experience through the eyes of students with intellectual disabilities.

- 1. Schedule a meeting with the Unified Champion School Leadership Team** to discuss performing the play, *It’s Our School, Too!* in your school. Develop a timeline for recruiting, organizing and preparing for the performance.
- 2. Access the script:** [\*It’s Our School, Too!\*](#)
- 3. Share the script** with students in your drama class, club or other interested group. Discuss student interest in performing the play and identify the areas of concern students have about inclusion in their school.
- 4. Develop a plan:**
  - Assign roles and schedule rehearsals.
  - Set the date, time and location for the performance.
  - Create a plan for each task that needs to be completed, including deadlines, and a list of who is responsible for carrying out each step.
  - Make sure the date, time and location are all cleared with the necessary school personnel before releasing the information to others.
  - Ensure students with and without intellectual disabilities are involved in meaningful ways.
- 5. Communicate with school staff** about the date, purpose of the play, and why it is important to your school. Consider asking staff to assist with communication through announcements, the school website, letters sent home, newsletters, social media, and local news media.
- 6. Publicize the assembly** around the school and community.
- 7. Conduct performance(s)** for the school and/or community.
- 8. Facilitate a forum after the play** to discuss what the audience experienced and identify any relevant issues that exist in the local school and/or community.
- 9. After the performance, be sure to thank all of those involved** with the successful event. Send a special thank you note to any donors or sponsors.
- 10. Work with** the student council, Unified Club, school advisory committee or other interested group to analyze the issues and develop a plan to implement changes to create a more socially inclusive school.