**DIRECTIONS**: Please answer /rate the following. Use the necessary space to provide comments. The boxes can be expanded to accommodate all of your comments. This report must be typed and presented to Special Olympics, Inc. no later than 30 days after the event.

**1 = Very Poor**
**2 = Area of Concern**
**3 = Adequate**
**4 = Very Good**
**5 = Outstanding**

**Sport:**

### COMPETITION VENUE

Compliance with International Sport Federation and Special Olympics technical requirements. 
Yes ☐ No ☐

Inspection of field of play conducted by Technical Delegate prior to competition
Yes ☐ No ☐

Any safety concerns should be indicated in the observation section or attached supplemental report

<table>
<thead>
<tr>
<th>Venue Flow (athlete staging to competition)</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
</tr>
</thead>
<tbody>
<tr>
<td>Field of Play Access Control &amp; Enforcement</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
</tr>
<tr>
<td>Field of Play Operations</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
</tr>
<tr>
<td>Quality of Permanent Facilities and Temporary Modifications</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
</tr>
</tbody>
</table>

**Commendations**

**Observations**

**Recommendations**

### SPORT EQUIPMENT

Compliance with International Sport Federation and Special Olympics technical requirements. 
Yes ☐ No ☐

| Commendations
<table>
<thead>
<tr>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>----------------</td>
</tr>
</tbody>
</table>
| Observations
|----------------|
| Recommendations
|----------------|

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### COACHES

<table>
<thead>
<tr>
<th>Category</th>
<th>Rating</th>
</tr>
</thead>
<tbody>
<tr>
<td>Organization and Administration of 1st Head Coaches’ Meeting</td>
<td>1</td>
</tr>
<tr>
<td>Organization and Administration of Additional Coaches’ Meetings</td>
<td>1</td>
</tr>
<tr>
<td>Coaches Handbooks</td>
<td>1</td>
</tr>
<tr>
<td>Total Number of Coaches Meeting Conducted</td>
<td></td>
</tr>
</tbody>
</table>

List sport specific issues arising at coaches meetings and how they were resolved

### Commendations

<table>
<thead>
<tr>
<th>Recommendation</th>
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</table>

### Observations

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<th>Observation</th>
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</table>

### Recommendations

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<tr>
<th>Recommendation</th>
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</table>

### OFFICIALS

<table>
<thead>
<tr>
<th>Category</th>
<th>Rating</th>
</tr>
</thead>
<tbody>
<tr>
<td>Organization and Administration of Officials’ Meetings</td>
<td>1</td>
</tr>
<tr>
<td>Officials’ Handbooks</td>
<td>1</td>
</tr>
<tr>
<td>Overall Performance of Officials</td>
<td>1</td>
</tr>
<tr>
<td>Officials’ Dress Code</td>
<td>1</td>
</tr>
<tr>
<td>Officials’ Nomination and Selection Process</td>
<td>1</td>
</tr>
<tr>
<td>Officials’ Performance Evaluation Process</td>
<td>1</td>
</tr>
<tr>
<td>Officials’ Services (i.e., reception, communication, lounge, etc.)</td>
<td>1</td>
</tr>
</tbody>
</table>

### Commendations

<table>
<thead>
<tr>
<th>Commendation</th>
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</table>

Page 2 of 8
Observations

Recommendations

DIVISIONING
Divisioning Success (evenness of division, competitive division) □1 □2 □3 □4 □5

What difficulties, if any, were encountered during divisioning? How were they handled?

Commendations

Observations

Recommendations (including summary reports that could be added from GMS)

SPORTS RULES
Compliance with the typical international protocol for the sport □Yes □No

Adherence to Sports Rules □1 □2 □3 □4 □5

Number of Protests

Number of Protests Denied

Number of Protests Upheld

Identify trends of type of protests
List the members of the Sports Rules Committee/jury and position

Were there any decisions made that were not covered in the sports rules? If so, please specify.

Commendations

Observations (e.g., conformity to athlete uniform rules; provide specific information)

Recommendations

**COMPETITION SCHEDULE / RESULTS**

Adherence to Schedule

Timeliness of Distribution of Schedule

Timeliness of Distribution of Posting of Results

Evaluation of Competition Format

Competition Format Used

List and explain any delays, postponements, cancellations in the competition

Commendations

Observations

Recommendations (e.g., include types of reports)
PAPER FLOW

Commendations

Observations

Recommendations

SPORTS TECHNOLOGY

Timing and Scoring Operations

Use of Scoreboard/Video board/Sound Production

Bracketing Software, if applicable

Commendations

Observations

Recommendations (e.g., what enhancements (including reports) can be made to GMS to administer the sport?)

AWARDS

Awards Presentation

Adherence to Schedule

Awards Staging

Competition to Awards Flow of Traffic
Commendations

Observations

Recommendations

**EVENT REGISTRATION/QUOTA**

List event(s) that should be deleted for the next World Games. State reason(s)

List event(s) that should be added for the next World Games. State reason(s).

If applicable, was the categorizing of events within the sport useful? What would you do differently?

What is the maximum number of teams/athletes that should be accommodated for a World Games, using the same number of fields of play?

Information that should be deleted from registration form

Information that should be added to registration form

Comments on final declaration process
### COMPETITION MANAGEMENT TEAM

**Competition Management Team Performance**

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**Sufficient number of Team Members**

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Commendations

Observations

Recommendations

### ROLE AS TECHNICAL DELEGATE

**Readiness in role as Technical Delegate prior to Games Time**

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**Readiness in role as Technical Delegate during Games Time**

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**Communication with GOC counterpart**

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**Communication with Special Olympics headquarters counterpart**

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**Technical Delegate Services**  
(travel arrangements, housing accommodations, uniform, etc.)

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Provide listing of site visits prior to the Games (all visits made between the time of your appointment up to Games)

What specific duties did you perform as a Technical Delegate during Games time?

Commendations:

Observations:
Recommendations:

ADDITIONAL COMMENTS

OVERALL IMPRESSION OF THE GAMES

Overall rating

☐ 1  ☐ 2  ☐ 3  ☐ 4  ☐ 5