



Delegation Registration

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**HEAD OF DELEGATION SEMINAR
PYEONGCHANG, KOREA
March 19 ~ 22, 2012**

Important Dates

- Registration begins – 1 May 2012
- Registration Deadline - 1 October 2012
- Last Day to submit registration for Alternates (substitutes/reserves)
- 1 December 2012

Registration Deadline 1 October 2012

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Registration Procedure

There are two ways to register for the 2013 Winter Games:

Paper Forms

GMS Exchange/GMS Transfer

All Registration questions should be sent to:

gamesregistration@specialolympiics.org

Process – Paper Entry

•Paper Entry

- All Forms must be complete and sent to **SOI** prior to 1 May 2012
- All photo's **MUST** meet the Photo guide lines, digital photo are preferred
- Alternates WILL NOT be registered in advance.

NOTE: Alternates (substitutes/reserves) registrations forms must be submitted at the time you notify SOI that you will be making a change to your Delegation. The Registration Forms must be complete when they are submitted.

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Process – GMS Exchange/GMS Transfer

•Using GMS

- You must request the GMS Exchange or GMS transfer file from SOI by contacting games registration@specialolympics.org or rsilva@specialolympics.org
- Photo's must be includes in the GMS Exchange/GMS Transfer file and the photo's must meet the photo guide lines
- The Athletes Medical , Consent and Profile must be entered into GMS
- Do Not Register Alternates(substitutes/reserves) in advance.
- The following hard copy forms are required to be sent to SOI: Form B1, C1,C2,C3(if required), D, G and H

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Q & A



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