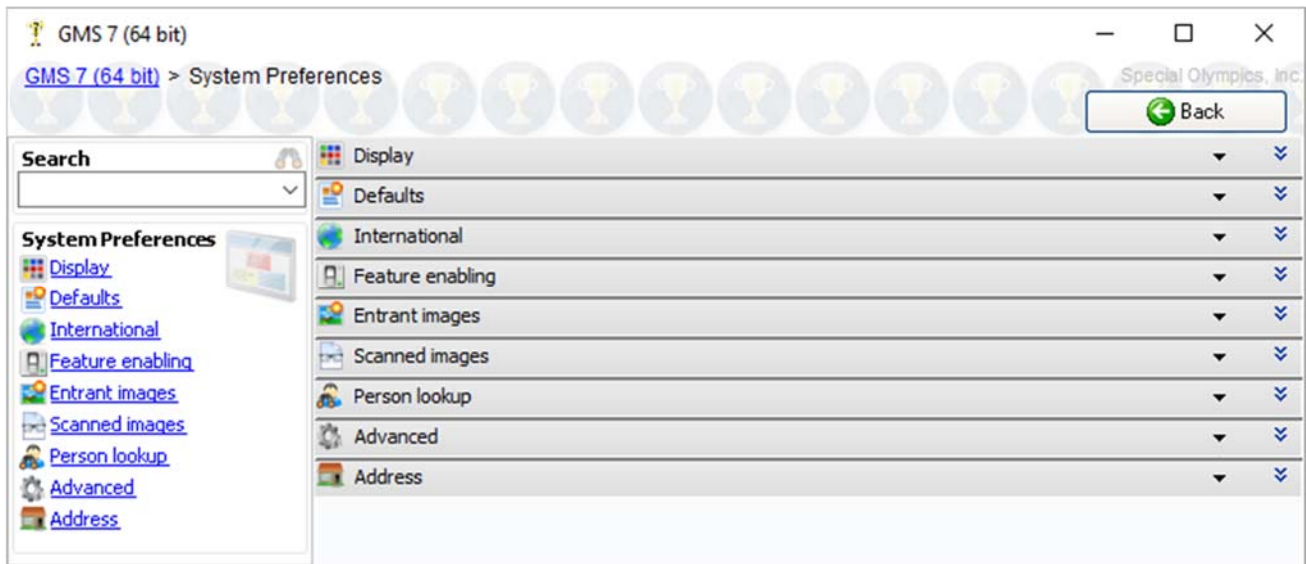**Special Olympics**

System Preferences

This is a collection of settings which affect how you use GMS 7. **System Preferences** is accessible from the **Setup** panel. These settings are divided into the following panels:

Display

Background image fade allows you to adjust the transparency of the background images in GMS. 0 indicates complete visibility, while 100 is invisible.

Logo allows you to upload a logo or image to be displayed in the lower left corner of your GMS screen.

Defaults

This section allows you to apply default values to newly created people, groups and addresses. These settings affect all users in GMS 7.

International

This section allows you to configure various formatting and units settings.

Feature enabling

This section allows you to enable/disable parts of GMS 7. When a feature is disabled, its options and tools will be hidden in most parts of GMS, however no data is lost when features are disabled.
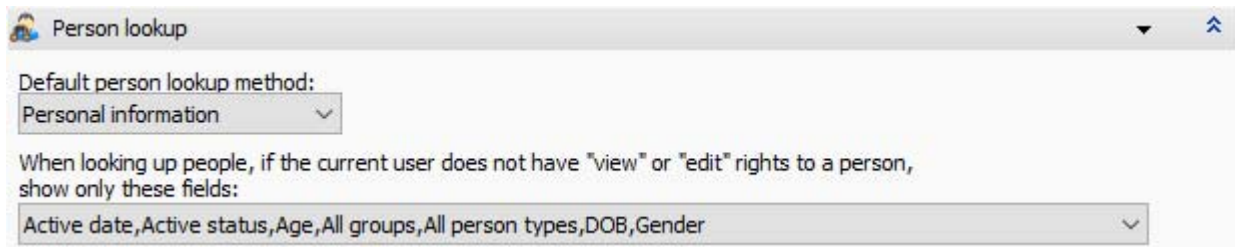
Entrant images

This section allows you to enact rules for imported photos. These setting affect all users in GMS 7, however existing photos are not affected when changes are made.

Scanned images

Scanned images are those attached to comments and within certifications. If a new image is added, GMS will prompt you to optionally reduce its size. This section allows you to configure the values GMS will present in its prompt.

Person lookup

This section allows you to configure how GMS 7 performs the **Person lookup**.

Advanced

The **Options** section allows you to hide fields which are not relevant to your organization.

Other items in this section allow you to suppress other non-used functions, specify how to implement GMS updates and in which order to print labels.

Address

This section represents the address of your organization. Values entered here are available in custom reports and in mail merges.