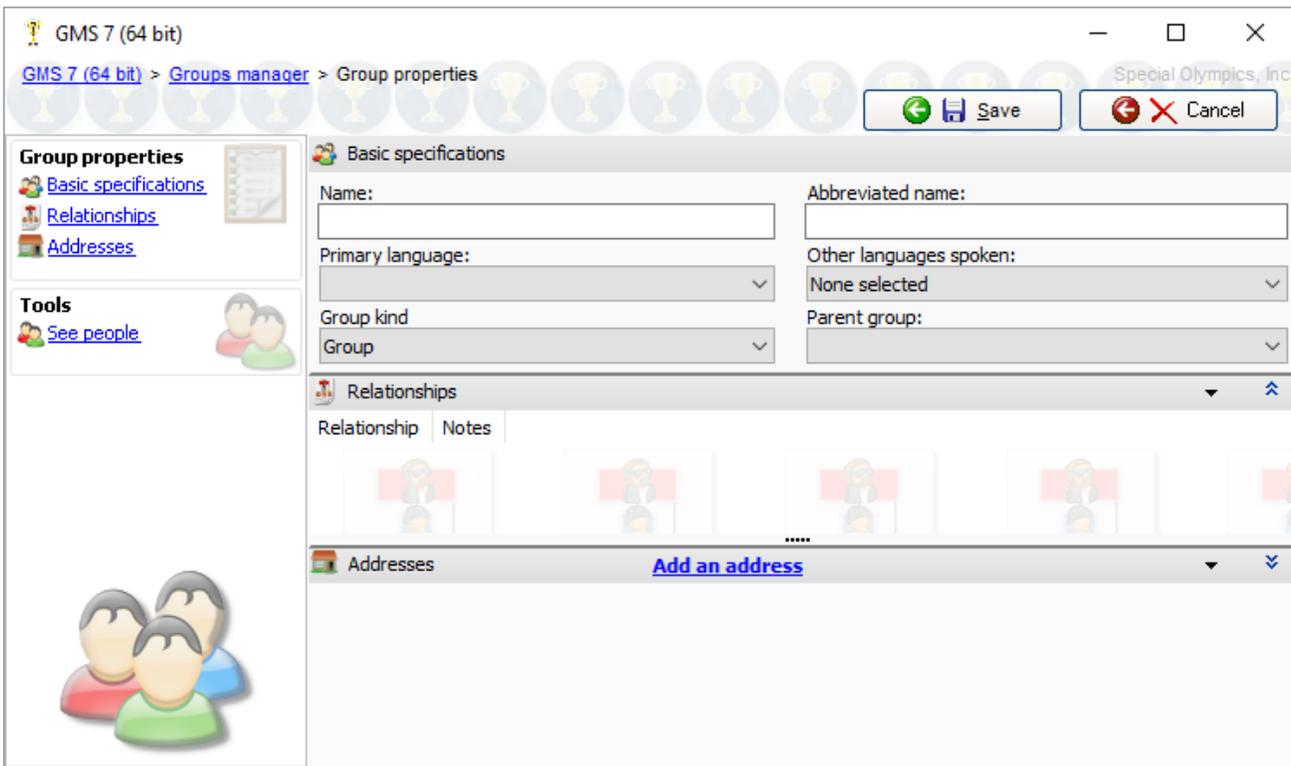# Groups & Delegations

Groups and **Delegations** serve the role of helping you group people in your database and in **Games**.

Groups are used generally, within GMS 7, to organize people and to simplify the process of later creating **Games Delegations**. When you **create a new individual** in GMS, you must enter them into a **Group**. **Groups manager** can be found under the **Setup** panel. Select **Groups** to launch this tool. You can specify the basic specifications, such as name, language any affiliated addresses and relationships to other Groups.

Parent group: This is a tool which allows you to organize groups into hierarchies. Use this dropdown to select a **Parent group** under which you would like to organize your chosen **Group**.

Delegations are the Games equivalent to groups. All people registered in a Games are in delegations and delegations organize people together. When you **create a Games**, you must make one or more **delegations** based on your **groups**. If you have no need to break people into delegations, you can simply create one delegations and name it something like "**General**."

From within a **Games**, you can launch the **New Delegations Wizard** by either selecting the link in the panel on the left-hand side of the screen, or by right-clicking on the **Delegations** panel. Follow the on-screen prompts. First, select the **Group** on which the **Delegation** is based or create a new **Delegation** using the **Name** field. If a **Group** is selected, the **Name** field will default to the name of the **Group**, but this can be edited for the purposes of the **Games**. You may also create multiple **Delegations** based on the same **Group**.

On the next screen, confirm the **Types of people allowed** in this delegation. By default, **Every type allowed in the games** will be selected. By de-selecting this box, you can configure the specific **People Types**.

On the next screen, confirm the **Primary language** and any **Other languages** spoken by this delegation. Select **Next** to continue. The **Done** screen will display a confirmation of details you have selected for this delegation. Selecting **Finish** will complete the creation of the **new delegation**.