**FORM H – Delegation Travel Itinerary**

Once your Delegation has finalized its travel plans, you must submit this form to SOI/GOC.

Please note your flight final destination must be Seoul, South Korea

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

Delegation Name SO Region

Total Number Traveling with Delegation \_\_\_\_\_\_

***For us to better assist you during your travel, please provide us with complete travel details***

See the example below:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Departure Information** | | | | | | |
|  | **Date** | **Airport** | **Airline and Flight Number** | **Departure Time** | **Arrival Time** | **Arrival City/Airport** |
| 1 |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |
| **Return Information** | | | | | | |
| 1 |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |

**EXAMPLE**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Departure Information** | | | | | | |
|  | **Date** | **Airport** | **Airline and Flight Number** | **Departure Time** | **Arrival Time** | **Arrival City/Airport** |
| 1 | *20 Jan 12* | *Moscow (SVO)* | *Lufthansa 3197* | *0550* | *0710* | *Munich (MUC)* |
| 2 | *21 Jan 12* | *Munich (MUC)* | *Lufthansa 8860* | *1100* | *1440* | *Seoul(ICN)* |
| 3 |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |
| ***Return Information*** | | | | | | |
| 1 | *14 Feb 09* | *Seoul(ICN)* | *Lufthansa 900* | *1340* | *0945* | *Frankfurt (FRA)* |
| 2 | *15 Feb 09* | *Frankfurt (FRA)* | *Lufthansa 3198* | *1040* | *1540* | *Moscow (SVO)* |
| 3 |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |